

Cancellation Policy

We take pride in scheduling your appointment and look forward to your visit! Please carefully read our guidelines for cancelling appointments.

- When cancelling an appointment, we require a 48-hour advance notice.
- Without proper notification or if a patient does not show for their appointment, patients will lose their deposit, consultation fee or a treatment will be deducted from their package/series.

As a courtesy, we attempt to remind patients by "Klara" our medical texting app or by phone of their scheduled appointments. However, it is the patient's responsibility to keep their appointment. Payment is due in full at time of service.

Cancellation & Refund Policy for Surgery

We understand that a situation may arise that could force you to reschedule, postpone or cancel your surgery. According to our cancellation policy,

- Cancellation 8 – 14 days prior to your procedure date will result in a **50% loss of your deposit.**
- Cancellation 7 days prior to your surgery date will result in **100% loss your deposit.**
- Cancellation less than 48 hours from your procedure date will result **in 100% loss of all fees.**

The balance for cosmetic surgery is due in full two weeks prior to the surgery date. We accept cash or credit cards. If payment is not received within two weeks of your surgery, the surgery will be cancelled and 50% of the deposit will be forfeited. Please note that a \$500 administrative fee will apply if the surgery is cancelled any time after the deposit is made.

Please understand that canceling your surgery affects not only your surgeon, the surgical facility and anesthesiologist, but also other patients who could have had their surgery scheduled for that time.

Surgery scheduling requires careful planning and coordination between our office, the surgical facility, and their operating room staff, as well as the anesthesiologist. In addition, special medical instrumentation is prepared and sterilized for each individual procedure. We appreciate our patients understanding the importance of our Cancellation Policy:

Thank you,
The team at Plastic Surgery of Short Hills

I have read, understand, and accept the above policies.

Printed Name: _____

Signature: _____ Date: _____